

City of Edna Bay - Special (Postponed Regular) Meeting

1 — Meeting Date, Place and Call to order:

This Special meeting was held on Monday, August 21st, 2023 at Edna Bay School and via Cisco WebEx. Mayor Poelstra called the meeting to order at 6:03 PM.

2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Seat G	- City Council	(Vacant)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Absent)
Sandy Henson	- City Council	(Present)
Paul Haag	- City Council	(Present - Telephonic)
Camille Cattani	- City Council	(Present - Telephonic)

2.1 — Public Participants:

Katie Buss

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- 1: Regular Meeting Minutes of July 10th, 2023 - No questions.
- 2: Special Meeting Minutes of July 24th, 2023 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

Motion:

Mayor Poelstra moved to accept the consent agenda as presented.

- *Seconded by Councilor Henson*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- None.

New Business:

- a: *First Reading of Ordinance #23-33NCO to Amend Payroll Budget for Operating Road Grader and Fire Truck Repair Labor, Discussion and Decision.*
- b: *Election Judge Nominations for 2023 General Election, Discussion and Decision.*

4 — Mayor's Report:

Mayor Poelstra reported that he has been in contact with a large vessel (50+ ft) that wants to moor at the harbor and use the boat as a live aboard. He made the owner aware of the Title 7 requirements, and the boat owner intends to submit a letter to the City citing his intentions for maintaining his boat in an orderly fashion, the length of time he intends to moor and a request for permission to use the facility.

Mayor Poelstra spoke with Kurt Miller at the DOT. They are still working through issues related to conveying the area set aside for the harbor with DNR to the City. He will be pushing to get this wrapped up as soon as possible and said he would keep the City apprised.

The new Up-and-Out ladder has not yet arrived. As soon as it does, Tyler will work on determining the best

method of installing it. Once installation requirements are determined, a work session will be held to identify other areas of the harbor that are best suited for additional ladders and the quantity of additional ladders will be determined.

Mayor Poelstra reports that a new load of bulk fuel will be arriving on the 25-27th of August. This load will be 2000 gallons #2 Diesel and 8000 gallons gasoline.

He is working to obtain chains for the road grader from the company Papac Timber recommended. They are located in Idaho, so a shipment plan will need to be determined to get them brought to Prince of Wales and out to Edna Bay.

5 — Clerk's Report:

The election process is underway with the candidacy window opened as of the 19th. There are four seats up for election this year. 3 volunteer election judges need to be identified before September 3rd.

Myla notified the APOC office of Councilor Karen Williams passing.

6 — Treasurer's Report:

No report. No questions on the Treasurer's Report.

7 — *Committee Reports*

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) asked for volunteers for a new Harbor Master. Camille shared that the new resident, Matthew Yellen, offered to take on the role at some point. He will be living in Edna Bay year-round starting in the next few months.

7.2 — Road Committee:

Michael Williams (Road Chairman) said he would like to have a work session when he is back in Edna Bay and start working up a plan to fix Limestone Place.

He asked if people can keep their eyes out for a good price on a snow plow so we can get it purchased for the fire truck. The City is making arrangements to hire someone to perform repairs on the fire truck so it is ready to use, and it will be a more useful and valuable asset with a plow.

Later in the agenda, there will be discussion on an adjustment to Payroll to cover the cost of a road grader operator to maintain the road before winter, using the grader for snow plowing and enough hours to cover labor for repairing the fire truck. Grading will be at \$30/hr and mechanic labor will be \$25/hr.

7.3 — EMS Committee:

Administrator role is vacant - no report. A new candidate needs to be identified for the Administrator role.

7.4 — Search & Rescue Committee:

Roger DiPaolo (Chairman) - no report.

7.5 — Fire Committee:

Brian Mortensen (Fire Chief) not present - no report. Mayor Poelstra stated the City is looking at hiring a temporary employee to get the fire truck fixed up, and possibly a snow plow installed before winter.

7.6 — Fish & Game Advisory:

No report.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) noted that prices reported by Petro have been relatively stable, with only minor fluctuations up to the beginning of August.

8 — *Old Business*

No old business.

New Business

Item A - First Reading of Ordinance #23-33NCO to Amend Payroll Budget ...:

Mayor Poelstra read back the language of the ordinance to those in attendance. Paper copies were available and posted online. He estimates the \$5000 allocation in payroll will allow for 40 hours of grading, and 40 hours of repair labor on the fire truck.

Consensus of the public attendants was taken in favor of extending #23-33NCO as presented, no objections were noted.

Motion:

Mayor Poelstra moves to accept the first reading of Ordinance #23-33NCO, as presented.

- *Seconded by Councilor Cattani*

- **Approved Unanimously by vote of the council**

Item B - Election Judge Nominations for 2023 General Election ...:

Mayor Poelstra nominated Katie Buss to be one of the Election Judges. Katie accepted. He is asking residents who have assisted in past elections if they are willing to volunteer this year. He has not received a confirmation from any other volunteers, yet.

A Special Meeting will be held on September 3rd to accept the remaining 2 nominations. He asked attendees to please ask friends and neighbors if they would be willing to volunteer for election day. The person must be registered to vote in Edna Bay and not be a candidate for office or an existing council person.

Persons to Be Heard

None.

Adjournment

Mayor Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor Haag.

Meeting adjourned at 6:31 PM.